

**Quorum and Voting Procedures**

Only at meetings of the board may official action be taken.

The physical presence of four members of the board shall constitute a quorum for the transaction of business at any duly called meeting of the board of education. The president of the board may vote on all motions and amendments as a matter of standard procedure.

Board members must be physically present to attend and participate in closed session meetings and discipline hearings.

Unless prohibited by law, board policy, or by-law, board members shall vote on all motions that come before the board.

On all motions and amendments, at least four affirmative votes are required for action, regardless of the number of board members present. However, if a majority of the members of the board are required to abstain from voting on a contract or other financial transaction due to the operation of Section 1203 of the Revised School Code, then, notwithstanding any other provision of law, bylaw, or board policy, for the purposes of that contract or other financial transaction, the members who are not required to abstain constitute a quorum and a majority of those members eligible to vote is required for approval of the question.

A roll call vote will be taken on matters as required by law. “These include, but are not limited to, going into executive session and when approving contracts, purchases and/or expenditures in excess of the base established by section 1267 and 1274 of the Revised School Code.” In addition, a roll call vote requested by any member of the board on any issue will be taken. Further, if the voice vote on any item is not unanimous, a roll call vote may be taken or the person(s) casting the dissenting vote(s) may be noted in the minutes. A roll call vote will be taken on all matters when a member is attending via electronic communications, (See Board Policy 9369).

Proxy voting shall not be permitted. Any member may request that the board be polled.

A voice vote will be reflected in the meeting minutes as “Motion Carried” or “Motion Denied” as identified by the board president. A roll call vote will be reflected in the minutes with the name and vote of each board member.

Reference:

184 Mich. App. 681, 684 (1990)

MCL 380.1 et seq.; 380.1201; 380.1203; 388.1769b

OAG 1979-80, No. 5626 at 545

*Wayne County Prosecutor v Kinney*, 184 Mich App 681, 684 (1990).

Policy

Policy 8250: Board Member Conflict of Interest

Adopted: 05-10-76

Policy 9369: Attendance At Meetings Via Electronic Communications

Amended: 10-12-15

Revised School Code Act 451 (1976)

Reviewed: